

**THE CEDARS OF MARIN
BOARD OF DIRECTORS MEETING
February 17th, 2022**

Time and Place: The Board of Directors of The Cedars of Marin held the February 17th meeting via Zoom.

Members Present: Debbie Stutsman, Madeline Miller, Gail McCallister, Scott Erickson, Mary Gordon, Betty LeFevre, Julie McInerney, Anna Rosen, Terry Ross, John West and Amy Wolf participated, constituting a quorum.

Members Absent: Scott Price, Rebecca Sullivan

Others Present: Chuck Greene, Cheryl White, Sue Sherer, KC Coco

Opening Statements:

- Board President Debbie Stutsman welcomed everyone and called the meeting to order at 12:07 p.m.
- Debbie notified the board of Dan Leese's resignation from the board due to work conflicts.
- The November retreat minutes were deemed approved.

Executive Director Report

- Chuck Greene announced that we plan to have our next meeting, on May 19th, in person.
- He provided a high-level preview of key issues to be addressed at this meeting including, but not limited to, the budget implications of staffing deficits and residential vacancies.
- Chuck asked the board to continue to engage in meaningful ways to help the organization.

Associate Executive Director Report

- Cheryl White discussed advocacy with a focus on the implementation of the rate study.
- She then provided an overview of the Alternative Housing Committee work.

Development Director Report

- Jeanne Lipson shared positive results from this year. (A summary document was also provided).
- She described how the department will continue to build on best practices.
- Jeanne announced that Board Outreach Kits have been distributed; questions are welcome.

Action Item: Provide ideas for businesses for business partner campaign.

Financial Report

- Sue Sherer shared the status of our finances in the short term and in the long term.
- She explained the impact of staffing, residential vacancies, and DDS funding on our budget.
- In addition to reviewing the operating budget, Sue addressed the capital budget.

COVID19 Update

- Cheryl assured the board we are well equipped with tests and vetted protocols in place.
- She provided data on cases at Cedars and the impact of COVID19 on our work.
- Cedars is now considered a community testing site, and we remain committed to excellence.

Strategic Plan and Dashboard Documents Review

- KC Coco described how we continue to push forward on our strategic plan despite the challenges associated with COVID19 and contingencies due to the rate study.
- Chuck reviewed the 1st Quarter dashboard results.

Residential Housing Committee

- Cheryl discussed the background and complexities involved in residential housing planning.

Cedars Family Association (CFA) Report

- Betty LeFevre announced the holiday bonus donation amount and highlighted the holiday party success.
- She made comments about recent and future CFA forums and addressed changes to CFA membership policies.

Client Advisory Council (CAC) Report

- Terry Ross described processes and procedures for this council.
- Mary Gordon shared CAC member, Mariana Aballo's speech and discussed how to address the feedback.

Person Centered Planning (PCP) Overview

- Cheryl introduced and provided context and background information about the PCP database.
- She then presented a demo video of the database.

Adjournment

- There being no further business, the meeting adjourned at 2:03 p.m. Pacific Time.

Gail McCallister, Secretary
The Cedars of Marin Board of Directors