

**THE CEDARS OF MARIN
BOARD OF DIRECTORS MEETING**

May 18th, 2023

Time and Place: The Board of Directors of The Cedars of Marin met on May 18th at the John Peterson Hall Dining Room on the Ross Campus.

Members Present: Debbie Stutsman, Madeline Miller, Gail McCallister, Scott Clifford, Scott Erickson, Mary Gordon, Maha Hamdan, Betty LeFevre, Tom McInerney, Scott Price (Zoom), Terry Ross (Zoom), Steve Shaw and John West participated, constituting a quorum

Members Absent: Rob Epstein, Amy Wolff

Others Present: Chuck Greene, Cheryl White, Katie Ladouceur, Sue Sherer, Stephanie Gravelle, John Pope, Mariana Abballo (guest), Darwin Lawson (guest)

Opening Statements:

- Board President Debbie Stutsman welcomed everyone to lunch and called the meeting to order at 12:17 p.m.
- Debbie noted the recent tour with Supervisor Eric Lucan, member of the Marin County board of Supervisors.
- The February meeting minutes were deemed approved.

Co-Executive Directors' Reports

Chuck Greene

- We are gaining momentum on important work in HR, Development, Finance and across the organization due to clarity of mission, values, and the quality of the staff and board.
- Your involvement as board members has been significant, impactful, and hopefully very rewarding.

Cheryl White

- We are working on moving from “good to great” in several operational areas including the Residential and Financial departments with structure and Internal Communications.
- While the previous issue with the rate study has been resolved, advocacy continues to require constant attention as challenges will continue to exist.
- The regional center is especially strained right now, which has ramifications for us in terms of services getting decent responses to issues and questions.

Client Advisory Council Report

- Mariana Abballo announced the Choose Kindness Campaign!
- A new Art Installation downtown was inspired by and will depict this theme.

Self-Advocacy Project

- Katie explained the Raab Foundation grant for peer-to-peer Self-Advocacy training.
- Darwin and Mariana described their experiences and the group takeaways from the Annual Self-Advocacy Conference.

Financial Report

- Sue Sherer shared the board approved budget and year-end projections, which are quite positive. She explained the ins and outs that helped generate a positive variance.
- We have spent 60% of our capital budget of \$500,000 to date, the balance of which we expect to expend before year-end.
- Scott Erickson shared the status of the solar investment. All systems remain “go.”

Development Director Report

- Katie highlighted the current focus areas for the development department including Business Partner outreach, Legacy Partner outreach, the Spring Appeal, our Annual Peer-to-Peer fundraiser, and the new website launch.
- Katie solicited support from the board on thank you calls and asked the board to consider invitees to Major Donors event in October.

Strategic Plan and Dashboard Documents Review

- Chuck summarized the Strategic Plan overview document and emphasized the tangible progress made almost across the board.
- Chuck reviewed the September dashboard results highlighting the yellows and red, the rationale for their status and next steps to improve them.
- The group drilled down on the measure regarding ‘the number of residents served beyond our scope’.

Person-Centered Planning

- Cheryl presented on the Person-Centered Application, including background on the grant and a demonstration of the reporting functions.

Disaster Planning

- John Pope provided information on Emergency Preparedness plan and phased approach; all based on and tied to the National Incident Command System.
- He explained the challenge in training and the disseminating of information organization wide.

Governance

- Rebecca announced board openings and shared process and recruitment forms.
- The Governance Committee is also looking for a new member.

Adjournment

- The next Board meeting is September 28, 2023.
- There being no further business, the meeting adjourned at 2:42 p.m. Pacific Time.

Gail McCallister, Secretary
The Cedars of Marin Board of Directors